

Office Communication

Constitution of Internal Complaints Committee under UGC (Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) regulations, 2015

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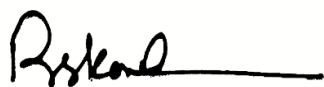
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Internal Complaints Committee (ICC) as per UGC (Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) regulations, 2015 for The Assam Kaziranga University has been reconstituted. The revised composition for AY 2024-25 is as under:

| | | | | |
|---|----------------------|--|------------|--------------------------|
| 1 | Chairperson | Ms .Bandana Thakur, Assistant Professor, School of Social Sciences | 9435691674 | bandana@kzu.ac.in |
| 2 | Faculty Members | Dr. Pritom Jyoti Sarmah, Controller of Examination (i/c) | 9856510479 | pritom@kzu.ac.in |
| 3 | Member Secretary | Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences | 9886456159 | saurabhi@kzu.ac.in |
| 4 | Non-Teaching Members | Ms. Rashmi Rekha Goswami, Manager, Administration | 9435293214 | rashmi@kzu.ac.in |
| | | Ms. Dorothy Buragohain, Deputy Registrar | 9127054383 | dyregistrar@kzu.ac.in |
| 5 | NGO Member | Mr. Tirtha Prasad Saikia, Programme Manager cum Assistant Director, North-East Affected Area Development Society (NEADS), Jorhat | 9957852794 | tirthaprasad21@gmail.com |

Terms of Reference:

1. Three students, if the matter involves students, who shall be enrolled at the undergraduate, masters, and research scholars levels respectively, elected through transparent democratic procedures; shall be nominated on the ICC by the Registrar.
2. Any aggrieved person (employees, students, and any residing in the university) may file a formal written complaint against any incident of sexual harassment by email addressed to the chairperson of the ICC.
3. The committee shall meet at least once in a semester to recommend preventive measures that can be adopted to prevent and eliminate gender-based discrimination and cases of sexual harassment at the university.
4. The ICC will ensure the following at the workplace:
 - a. Development and implementation of the policy in letter and spirit on sexual harassment, ensuring an environment free of any kind of gender-based discrimination.
 - b. To sensitize employees and students on sexual harassment and its various forms.
 - c. Creation of a secure physical and social environment to deter any kind of sexual harassment.
 - d. Provide a mechanism for prevention and redressal of sexual harassment cases and other acts of gender-based discrimination.



Registrar

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